[Date]

Re: ABC Scholarship

Dear Mr. Doe,

It is an honor to be chosen for the Joe Bulldog Memorial Scholarship at Fresno State for the Fall 2020 semester.

I am currently a junior, majoring in Biology. I am enjoying my studies, especially my plant science courses. I am involved in several student organizations including student government and the Plant Science Club.

I work part-time at ABC Nursery and I volunteer at the local YMCA. I like working with high school students and teaching them about biology.

After graduation, I plan to enter the credential program and eventually become a high school teacher.

I am truly grateful for the scholarship support. This scholarship allows me to work less hours and focus on my studies and additional educational opportunities. Thank you for your support of Fresno State students.

Sincerely, Joe Bulldog Class of 2020